

**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS  
ISLIP TERRACE FIRE DISTRICT**

**December 26, 2012**

A regular meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on December 26, 2012 and called to order by Chairman Hollborn at 7:45 pm at 264 Beaverdam Road Islip Terrace with the following present:

Chairman	Rick Hollborn
Vice Chairman	Larry Alper
Commissioner	John Faracco
Commissioner	Tony Chiofalo
District Secretary	Penny Cascio
District Manager	Tom Quagliara
Chief	Pete Peluso
Chief	Bill Norton

In Attendance: Bob Schmidt and Maria Miller

Pledge to the Flag.

Moment of silence was led by Chairman Hollborn.

Public Comment:

There was none at this time.

Motion made to approve previous meeting minutes of December 10, 2012 made by Comm. Alper, seconded by Comm. Faracco, with all in favor.

Alarm went off Chief Norton left meeting to respond to call.

Motion was made by Comm. Alper, seconded by Comm. Chiofalo to bring in Lisa Garraway temporally and part time at \$20.00 per hour with no more than 20 hours per week with no benefits, with all in favor.

Treasurer Report:

Deputy Treasurer gave report of the various areas she is working on. Commissioners directed her to work on payables as a priority.

Correspondence:

Letter read of Notification of Firefighters lost in line of duty in West Webster NY.

Notice the SCFD Annual Installation Dinner will be Saturday March 2, 2013. Motion to attend by Comm. Chiofalo seconded by Comm. Faracco, with all in favor.

Motion was made by Comm. Faracco, seconded by Comm. Chiofalo to approve the use of the Meeting Room to The Suffolk County Water Authority for the year 2013. They will use Meeting Room four times a year for training classes, with three in favor and one opposed.

Chief Peluso:

Reported on how well and appreciated the gifts cards were. Those were distributed to Sandy Storm victims.

Department collection for a family with major medical problems was a big success.

Chief thanked Commissioners for all their support they have given him while he was Chief.

Chief Peluso will be on vacation. Vehicle will be in Fire Department parking lot.

Commissioner to Chief:

Need their list of Company Officers, Department Officers, and Committee Reps a memo will be sent to Chief's.

Discussion on Points with Members.

Discussion on Members going to West Webster NY for fall firefighter funerals.

Commissioners:

Discussion on ADP payroll.

Discussion on new way to generate PO's.

Motion was made by Comm. Alper, seconded by Comm. Chiofalo to transfer from the General Fund \$150,000.00 to the Capital Fund and \$150,000.00 to the Equipment Fund, with all in favor.

Motion by Comm. Faracco, seconded by Comm. Chiofalo to give out longevity checks based on the previous years practice with the BOFC right to amend the policy in 2013, with three in favor and one opposed.

District Manager Report:

Closet in meeting room is progressing.

All Apparatus will be scheduled at beginning of 2013 for Inspection, Annual Service and Pump Tests.

3-6-15 (31" Vehicle) – work order request for New Tires

Thermal cameras received and inventoried. Need to be installed.

Computer Upgrade Project - Equipment has started to come in and Frank Russo is working on getting it setup.

Verizon- has two repair tickets open

Red Alert: John Martens working on details for employee (T&A) Time and Attendance and interfacing with QuickBooks.

Have a quote for MDT system enabling remote Apple iPads to receive dispatch and other information from Red Alert.

ISO: Finalizing district data-Spoke with Scott Davonski at the District Managers Meeting. Will be contacting him after the New Year. ISO has New program/requirement updates that he will be addressing starting in January.

Robert Shannon and Scott Crosby met this week to go over operational details for EMT's.

Discussion on Verizon and Optium bring in our services.

Discussion on Ipads.

Discussion on finger scanning for Employee's.

Motion was made to purchase 11 Multi Gas Detectors cost of \$9,735.00 by Comm.Alper, seconded by Comm.Faracco, with all in favor.

Motion was made by Comm.Chiofalo, seconded by Comm. Faracco to purchase Pagers/Chargers not to exceed \$14,000.00, with all in favor.

Motion was made by Comm. Chiofalo, seconded by Comm. Faracco to purchase Auxiliary Equipment not to exceed \$5,000.00, with all in favor.

Auxiliary Equipment axes, haligan, pike poles, blades and GPS.

Chris Allen is finalizing Frequency renewals.

Discussion on Auditing Firm's. Cullen & Dunowski for year 2013.

Discussion on Attorney's. Bill Glass for year 2013.

Motion to purchase CO Meters for Rescue RAD 57 or equivalent equipment not to exceed \$3,500.00 was made by Comm. Alper, seconded by Comm. Faracco, with all in favor.

Motion was made by Comm. Chiofalo, seconded by Comm. Faracco to approve the purchase of new Phone and PA system not to exceed \$19,166.52, with all in favor.

Discussion on Rob Shannon and Scott Crosby salary. Hourly rate of \$19.50 to begin next pay period. Motion to approve was made by Comm. Chiofalo seconded by Comm. Faracco, with all in favor.

New EMT's hourly starting rate of \$12.00 per hour. After completing training, 10 work tours, 90 days and a review rate could go to \$13.00 per hour.

Discussion on salary for part time Employee's.

Discussion on Cochrane Insurance, Policy and Payment.

Motion was made by Comm. Alper, seconded by Comm. Chiofalo to purchase Washer and Dryer for Fire Equipement not to exceed \$15,000.00, with all in favor.

Soil sample will be done on 3 bay Cess pools on December 27, 2012.

Organizational Meeting will be on January 1, 2013 at 11:00 am.

Motion to adjourn at 11:05 pm was made by Comm. Faracco, seconded by Comm. Chiofalo, with all in favor.

Respectfully submitted,

Penny Cascio  
District Secretary

