

**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS  
ISLIP TERRACE FIRE DISTRICT**

**AUGUST 25, 2014**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on August 25, 2014 , and called to order by Chairman Alper at 7:20 p.m. at 264 Beaverdam Road Islip Terrace, N.Y. with the following present:

Chairman	Larry Alper
Vice Chairman	John Faracco
Commissioner	Bob Schmidt
Commissioner	Peter Peluso
District Secretary/ Treasurer	Lisa Garraway
District Supervisor	Perry Rocco
District Counsel	William Glass
2 <sup>nd</sup> Asst. Chief	Tom Quagliara

Pledge to the Flag.

Moment of silence was led by Chairman Alper

Motion to approve previous meeting minutes of August 11, made by Comm. Faracco, seconded by Comm. Peluso, with all in favor.

Motion to approve District Treasurer's report made by Comm. Faracco  
Seconded by Comm. Schmidt, with all in favor.

F.F. J. Falco has returned to administrative duty Class "E" effective 8/18/14

F.F. J. Falco returned to duty Class "A" effective 8/25/14

8/25/14

Effective immediately the following members have been assigned for HSO/ISO:

2<sup>nd</sup> Asst Chief Thomas Quagliara, as Health and Safety Officer  
Ex-Chief Bruno Rocco, as ISO/Safety officer.  
Ex-Commissioner/Ex-Chief Rick Hollborn, and Ex-Chief Thomas Chance  
as safety Committee members.

Motion to approve and adopt Organizational Statement made by Comm. Schmidt, seconded by Comm. Faracco, with all in favor.

Motion to approve and adopt Risk Management Plan made by Comm. Peluso, seconded by Comm. Schmidt, with all in favor.

Motion to approve and adopt Health and Safety Program made by Comm. Schmidt, seconded by Comm. Peluso, with all in favor.

Motion to approve and adopt Accident & Injury Investigation Policy made by Comm. Peluso, seconded by Comm. Schmidt, with all in favor.

Copies of all policies will be forwarded to the Chief to pass along to the membership.

Letter received from Chief that they have met with Exchange Ambulance regarding rescue. Exchange Board members to meet with ITFD Board members shortly. Copy of draft letter from Chief to Exchange received.

Notice received from Dr. Folson regarding F.F. Juan Mendoza, revised release needed for clear classification.

Work status report received from Dr. Folson regarding Theresa Bellafiore.

Loss control survey report has been reviewed by District counsel and will be forwarded to LTS Consulting 8/26/14.

Comm. Faracco spoke with Chief Quagliara regarding status on brush truck. Tentative meeting to visit Firematic is set for September 7, 2014.

8/25/14

Comm. Peluso issued Deus units and CPAP'S instructed Chief Quagliara to issue serial numbers into inventory.

Comm. Faracco held discussion regarding 911 and rescue volunteers.

Comm. Peluso has noted Cory from Elite Uniform will be on site for alterations and new rescue gear set for 9/4/14 at 7pm

District Supervisor Perry Rocco reported on status of Paks and bottles. he will give list of missing gear pieces with #'s to Chief Quagliara.

Comm. Faracco had discussion with Chief Quagliara to place new hose on trucks.

Discussion about possibly turning over basement to Department for storage.

The handling of PCR's has been turned over to District . District Secretary will collect them weekly and secure in District Office. QA-QI copies will be made available upon request. Chief will designate who is authorized to access.

Discussion held regarding Travel policy. Board will review and adopt at next business meeting.

Revised Medical Policy received from District Counsel. Board will read, review, discuss and re-visit at next business meeting.

Motion to approve the purchase of 8 tickets to the Islip Town Fire District dinner to be held on October 16, 2014 @ \$65.00 each. Made by Comm. Faracco, seconded by Comm. Peluso, with all in favor.

Motion to approve increase in cost to PO#6246 Blackman Plumbing by \$108.70 made by Comm. Schmidt, seconded by Co.,. Faracco, with all in favor.

8/25/14

Received ten (10) certificates of course completion for Tom Connors (Baltimore Expo).

Ambulance revision agreement being sent to Counsel for approval and will be forwarded to the Board.

Work status release form for F.F. Walter Redwood received from Dr. Folson. He has been approved to drive all vehicles in all situations after re-qualification.

Comm. Faracco and Peluso reviewing State bid web site for the purchase of 2 new Chevy Tahoe's in 2015.

Comm. Peluso, advised he spoke with Frank Russo regarding data base update. Door access hardware has been ordered.

Comm. Alper has noted RFP's for 2015 will be sent by mid-September. Plaques for Brush truck and building are in house.

Motion made to approve security company NTE\$15,000.00 to secure safety of apparatus while truck house floor and ramp are reconstructed. Made by Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

Motion to purchase gear racks for new addition at a cost NTE\$18,000.00 made by Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

Having no further business, motion to adjourn at 9:10pm made by Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

Respectfully submitted,

Lisa Garraway  
District Secretary/Treasurer