**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

 **ISLIP TERRACE FIRE DISTRICT**

**May 25, 2023**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on May 25, 2023, and called to order by

Chairman Westhoff at 7:00 p.m. with the following present:

Chairman Walter J. Westhoff

Co-Chairman Tom Chance

Commissioner Ermanno Chimirri

Commissioner Bart Gugel

Commissioner Keith Miller

1st Asst. Chief Pete Peluso

District Secretary Lori Ann Messino

District Manager Frank Cuoco

Pledge to the Flag led by Chairman Westhoff followed by a moment of silence.

New member Leon Campbell was introduced to the BOFC. All welcomed him and wished him good luck.

District Secretary reports for District Treasurer:

* Treasurer report provided with numbers through and as of 4/30/23. Expenditures through 4/30/23 in line with 2023 budget.
* Working with auditors to complete 2022 audit.

Motion to approve Treasurer report made by Comm. Chance seconded by Comm. Chimirri with all in favor.

Warrants and Claims in the amounts of $229,063.22; 1 check from Bond account and $136,454.94; 34 checks have been reviewed, approved, and paid. Motion to approve made by Comm. Miller seconded by Comm. Gugel with all in favor.

Motion to approve previous minutes dated May 8, 2023, made by Comm. Chimirri seconded by Comm. Miller with all in favor.

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Correspondence:

* Request received from Chief for P. Brady and S. Brady to attend Vernon Downs 8/17/23-8/20/23 to participate in the Suffolk County Parade Officials conference. Motion to approve made by Comm. Miller seconded by Comm. Chance with all in favor.
* Request received from Chief to purchase 1 stop/slow LED paddle + pole NTE $334.95. Motion to approve made by Comm. Chance seconded by Comm. Chimirri with all in favor.
* Request received from Chief for use of meeting room by K. LaPenna 6/3/23 & 6/4/23 from 8-4 p.m. Motion to approve made by Comm. Gugel seconded by Comm. Miller with all in favor.

Motion to approve Change Order Proposal from S.J. Hoerning for material increase to windows NTE $12,959.10 made by Comm. Chimirri seconded by Comm. Miller with all in favor.

1st Asst. Chief Peluso:

* Held discussion regarding Junior FF program.
* Updated Safety Officers policy
* Request made for use of meeting room for Kiddie Academy 6/23/23 from
* 9-12 p.m. for their end of year ceremony.

Comm. Chance:

* All in order

Comm. Chimirri:

* All in order

Comm. Gugel:

* All in order

Comm. Miller:

* All in order

Comm. Westhoff:

* All in order

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District Secretary:

* Gave an update on safety driving course through McNeil. Will advise as soon as a date is established.
* Advised the BOFC all evidence from Suffolk County Court has been picked up.

District Manager:

* Special Thank You to Frank Rucci, Steve Affelt, Scott Crosby and Lori Ann Messino for help with substation.
* Thank you to Lori Ann for an exceptional organized trip to Wisconsin.
* Fence to be repaired.
* D&S contacted to move the heater.
* Heater in 3-bay swapped.
* Training pit cleaned up.
* Pump house repaired and Islip and East Islip Juniors are on track.
* Phones and shortcut list have been emailed to all.
* 3-6-10 OOS, Sunrise Transmission
* 3-6-1 back in service
* Thank you to all who attended the new ladder inspection in Wisconsin.

Motion to adjourn meeting at 7:30 p.m. made by Comm. Gugel seconded by Comm. Miller with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary