**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

**ISLIP TERRACE FIRE DISTRICT**

**June 26, 2023**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on June 26, 2023, and called to order by

Chairman Westhoff at 7:02 p.m. with the following present:

Chairman Walter J. Westhoff

Commissioner Thomas Chance

Commissioner Ermanno Chimirri

Commissioner Bart Gugel

Commissioner Keith Miller

1st Asst. Chief Pete Peluso

District Secretary Lori Ann Messino

District Manager Frank Cuoco

District Treasurer Bob Sick

District Counsel Bill Glass

Pledge to the Flag led by Chairman Westhoff followed by a moment of silence.

Warrants and Claims in the amounts of $74,531.39; 28 checks from the General Fund and $184,204.14 from Bond account have been reviewed, approved, and paid. Motion to approve made by Comm. Chimirri seconded by Comm. Gugel with all in favor.

District Treasurer:

* Submitted Revenue & Expense Budget Analysis for period ending 5/31/23 for review.
* Held discussion with BOFC regarding audit report.

Motion to accept audit report and recommendation letter for the year 2022 made by Comm. Chimirri seconded by Comm. Gugel with all in favor.

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Motion to transfer $2,000,000.00 to purchase (4) new annuities with $500,000.00 to be deposited into each annuity at American National made by Comm. Miller seconded by Comm. Gugel with all in favor. Annuitants are as follows: Thomas Chance, Ermanno Chimirri, Walter Westhoff and Keith Miller

Motion to open an account at NY Class for Losap funding made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Motion to approve Treasurer report made by Comm. Miller seconded by Comm. Chance with all in favor.

Motion to approve previous minutes dated June 12, 2023, made by Comm. Chimirri seconded by Comm. Miller with all in favor.

Correspondence:

* In receipt of Pole Tech quote.
* In receipt of Milburn Flooring quote for epoxy floor at substation.
* In receipt of list of tools needed for purchase for new 3-6-6 NTE $19,857.00.
* In receipt of request for a leave of absence for A. Nadvornik Jr. effective 6/26/23. Board approved.
* Letter received from Chief advising all manpower will be reporting to H.Q. from 6 am-6pm Monday through Friday.
* Letter received from Chief requesting purchase of badges for Ladies Auxiliary, quotes attached. Motion to approve NTE $7500 to purchase badges made by Comm. Gugel seconded by Comm. Miller with all in favor.
* Quote received for Red Alert finger reader for substation. Motion to approve purchase NTE $2760.00 made by Comm. Chance seconded by Comm. Chimirri with all in favor.

Motion to approve purchase of tools for new 3-6-6 NTE $19,857.00 made by Comm. Chance seconded by Comm. Gugel with all in favor.

Motion to approve purchase of flag poles NTE $4750.00 made by Comm. Gugel seconded by Comm. Miller with all in favor.

Motion to approve epoxy floor quote from Milburn Flooring NTE $47,820.00 made by Comm. Gugel seconded by Comm. Miller with all in favor.

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Motion to approve purchase of LED sign at sub station NTE $27,775.00 made by Comm. Chimirri seconded by Comm. Chance with all in favor.

1st Asst. Chief Peluso:

* Training events being held here on 7/9 and 7/16
* Yaphank drill 7/12. Motion to approve NTE $300 made by Comm. Miller seconded by Comm. Gugel with all in favor.
* Advised EVOC training here 7/19/23 at 6:30 p.m.
* Advised Fire Prevention wish list has been emailed to Lori Ann and Frank

Comm. Chance:

* All in order

Comm. Chimirri:

* All in order

Comm. Miller:

* All in order

Comm. Gugel:

* Held discussion regarding new ice machine for substation.

District Manager:

* 3-6-10 OOS
* Lettering on 3-6-6 is complete.
* Discussion held regarding surplus of 3-6-6

District Counsel:

* Held a discussion regarding tax exemption for volunteer Firefighters and Ambulance workers.

Motion to hold public hearing 7/24 6:30 p.m. regarding Tax Exemption of volunteer Firefighters and Ambulance workers made by Comm. Gugel seconded by Comm. Chance with all in favor.

Motion to declare 3-6-6, 1996 Sutphen 75-foot tower ladder surplus made by Comm. Chance seconded by Comm. Miller with all in favor.

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Motion to place in Islip Bulletin the Notice of Audit completion made by Comm. Gugel seconded by Comm. Chance with all in favor.

Motion to adjourn meeting at 7:45 p.m. made by Comm. Gugel seconded by Comm. Miller with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary