**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

 **ISLIP TERRACE FIRE DISTRICT**

**January 23, 2017**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on January 23, 2017 and called to order by Chairman Peluso at 7:45 p.m. at 264 Beaverdam Road Islip Terrace, N.Y. with the following present:

Chairman Peter Peluso

Commissioner Tony Maieli

Commissioner John Faracco

Commissioner Tom Connors

Commissioner Frank Chimirri

Chief Joe Rosadio

1st Asst. Chief Jonathan Hollborn

2nd Asst. Chief Frank Russo

District Secretary Lori Ann Messino

District Clerk Frank Cuoco

District Counsel Bill Glass

Pledge to the Flag.

Moment of silence was led by Chairman Peluso

District Treasurer:

* Distributed to each Commissioner Revenue & Expense Budget Analysis for the 12 months ending December 31, 2016 and explained it in detail.
* Held a discussion regarding the signers on the account. Board advised they will discuss and report back to him on their decision.

Warrants and Claims in the amounts of $26,093.98 and $35,525.40 have been submitted, reviewed, paid and approved. Motion to approve made by Comm. Faracco seconded by Comm. Connors with all in favor.

District Counsel held a discussion regarding Treasurer bonding.

1/23/17

Motion to approve previous minutes dated January 9, 2017 made by Comm. Faracco seconded by Comm. Maieli with all in favor.

Received PTO request from full time employee Thomas Scott for 2/3/17, 1 day. Approved by the BOFC.

Motion to approve verbal/electronic approval dated 1/18/17 for an emergency repair to meeting roof in meeting room not covered under warranty NTE $1000.00 made by Comm. Maieli seconded by Comm. Chimirri with all in favor.

Received a thank you letter from the East Islip Varsity Football team.

Chief correspondence:

* Requests received from Chief for insurance accords for training and drills for the year for West Islip Fire Department, Gershow Recycling in Bay Shore, East Islip Fire Department, Central Islip Fire Department and Ronkonkoma Fire Department. Approved by the Board
* Letter received from Chief requesting the use of 3-6-10 to attend class at the Fire Academy on 1/23, 1/30, 2/6, 2/13, 2/20, 2/27 and 3/6. Approved by the Board.
* Voucher request made NTE $150.00 for department meeting on 2/2/17. Motion to approve made by Comm. Maieli seconded by Comm. Faracco with all in favor.
* Letter received from Chief requesting Class A uniforms for a list of members. Seven members were approved by the BOFC.

2nd Asst. Chief Russo:

* Nothing to add at this time

1st Asst. Chief Hollborn:

* Advised the board the key for 3 bay not working

Chief Rosadio:

* Nothing to add at this time

1/23/17

Comm. Maieli:

* Held a discussion with the Chiefs regarding mini Ann plus kits previously approved last meeting.
* Held a discussion regarding the update on uniform requests, bunker gear list.
* Advised he will write up purchase order for member uniforms approved.
* Held a discussion regarding charger for 3-6-1. Also advised 3-1 and 3-6-2 need to be uniform and standardized.
* Advised inspection on 3-6-30 will be next
* Felder gear has been measured.
* Speakers for the brush truck

Comm. Chimirri asked District Counsel about Commissioner Training and the dates. Motion to approve Comm. Chimirri to attend Commissioner Training on 6/10/17 in Riverhead made by Comm. Connors seconded by Comm. Maieli with all in favor.

Comm. Chimirri:

* Held a discussion with Chief regarding brush truck training. Chief Hollborn advised it will start next week
* Held a discussion with Chief regarding new members receiving complete membership package. Chief advised new membership process has been put in place.
* Held a discussion regarding department drill dates. Chief Rosadio explained the reason for drills being advertised.

Comm. Faracco:

* Inquired about the status of Ex-Chief Maratea
* 800 radio
* Held a lengthy discussion regarding mutual aid for Central Islip with Dispatcher 1 and Chiefs
* Held a discussion regarding Wet Down in the spring
* 100 year anniversary status, Chief Rosadio advised the members are working on donations
* Advised Theresa Bellafiore will be assisting EMS in various functions as a volunteer

1/23/17

Chairman Peluso:

* Handed to the Chief new beneficiary forms to be filled out by all members
* Advised he is in receipt of Bart Gugel accident report 3-6-4
* EMS Medical Director
* Requested a roster from Chief for Department physicals to begin in March and be completed by May 31, 2017
* Advised the Chief a new repair tag system has been implemented. Comm. Maieli added to that comments should be clear on repair.

District Clerk:

* 5 helmets ordered, 1 came in, 4 on back order
* Held discussion with Chief Russo regarding morning pride helmet
* Advised shields ordered and delivered
* LED sign information requested
* Advised the snowplowing went well during the storm

District Secretary:

* Advised 3-6-31 is back from warranty repair and now being inspected and serviced. Will have siren taken care of this week.
* Advised Maintenance/Plow jackets have been picked up and distributed
* Advised Cullen and Danowski will be here this week for 3 days and again in mid-February.
* Advised Chief Rosadio uniform pieces are ready for pick up

Chairman Peluso held a detailed discussion regarding trucks being taken out of service and the proper protocol to follow.

EMS Supervisor:

* Advised meeting with Medical Director tentatively set for 2/8, will advise when definite
* Inquired about the jacket to be order for Medical Director. Board advised we will order a reflective jacket which will state his position here at district.
* Request made for 10 check and inject Epinephrine sets NTE $850.00. Motion to approve purchase taken from Equipment made by Comm. Connors seconded by Comm. Chimirri with all in favor.
* Held a discussion regarding the AED support of life packs on engines. Requested a defibrillator be ordered from GE Pickering which has an 8-9 month shelf life.

EMS Supervisor cont.…

* Advised a 12 lead pilot program is in place and waiting on new machine. Advised a refurbished machine is $3995
* Motion to approve the purchase of defibrillator NTE $7728, off state bid, made by Comm. Maieli seconded by Comm. Connors with all in favor

Comm. Faracco held a discussion with the Chiefs regarding the bylaws for members who are out of department for 2 years or more.

Dispatcher #1:

* Advised gear repair 1/25/17
* Advised gear cleaning 2/13/17
* Held discussion regarding FF Felder’s gear and being cleaned
* Antennas will be here tomorrow
* Held a discussion regarding Signal 19’s being sent out
* Generator being started every Thursday which is on a timer and is working properly

Discussion held regarding plow truck being parked in building.

Motion to adjourn meeting at 9:18 p.m. made by Comm. Connors seconded by Comm. Faracco with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary