

**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS  
ISLIP TERRACE FIRE DISTRICT**

**May 6, 2013**

A regular meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on May 6, 2013 and called to order by Chairman Hollborn at 7:10 pm at 264 Beaverdam Road Islip Terrace with the following present:

Chairman	Rick Hollborn
Vice Chairman	Larry Alper
Commissioner	John Faracco
Commissioner	Bob Schmidt
District Secretary	Penny Cascio
Chief	Frank Cuoco
1 <sup>st</sup> Asst Chief	Bill Norton
2 <sup>nd</sup> Asst Chief	Tom Quagliara

Pledge to the Flag.

Moment of silence was led by Chairman Hollborn.

Motion to approve the previous meetings minutes of April 22, 2013 and April 29, 2013 made by Comm. Alper, seconded by Comm. Schmidt, with all in favor.

Correspondence:

Letter received from Chief requesting the following for Jr.Racing Team 2013 season:

- 1) Lights be put back on track of the Jr. Racing Team, Motion to approve was made by Comm. Alper, seconded by Comm. Schmidt, with all in favor.
- 2) Request for Medical Bag Chief Cuoco informed the Board that they have one already.

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3) Request for the use of 3-6-9 ,3-6-10 and 3-6-23 for the following dates June 2,9,23,30,2013 and July 14,21 and 28, 2013, Motion to approve was made by Comm. Alper, seconded by Comm.Schmidt, with all in favor.

4) Request to host a Jr. Tournament on July 14, 2013. Request for hosting is on hold until Comm. Alper speaks to the Town of Islip.

Letter requesting the use of our Jr. Racing track for the Islip Fire Dept. for their practices for the 2013 season, Motion to approve was made by Comm. Alper, seconded by Comm.Schmidt, with all in favor. Copy of insurance accord is on file.

Letter noting that Fire Fighter Lou Barbato has returned to active duty as of May 2, 2013 and has medical clearance, Motion to approve was made by Comm.Faracco, seconded by Comm. Schmidt, with all in favor.

Letter noting that 1<sup>st</sup> Lt. Robert Cook will be on medical leave as of April 29, 2013. Chief advised that Lt. Robert Cook will need to see Dr. Milligan for medical review prior to returning to duty.

Letter noting that member Jennifer Donahue is on medical effective April 18, 2013 for non-line of duty medical. Chief advised the member Jennifer Donahue will need to see Dr. Milligan for medical review prior to returning to duty.

Letter received containing the 2013 Jr. Racing Team roster and coaching staff. Chief notified BOFC that all coaches by the end of month will be Youth Protection certified. Team and coaches are as followed: Team Jon Noe, Chris Noe, Doug Rulon, Nicole Cardone, Megan Palmer, David Palmer and Laileigh Apicell. Captain Mat Gugliotta, Lt. Julia Rizzo, Lt. Chris Palmer and Sec. Jackie Palmer, Coaching Staff: Tony Nadvorwik Sr. Director, Tony Nadvorwik Jr., Jim Fetherston Sr., Amanda Schmidt, Liz McGovern, and Matt Cowell, Motion to approve was made by Comm. Alper, seconded by Comm. Schmidt, with all in favor.

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Letter received with softball season 2013 schedule and request for use of 3-6-10 for the season. Request for Captain Rob Digiorgio and Asst. Walter Redwood to be added to walk in cooler key fob. Request for key fob is not necessary Dispatcher will give them access when needed.

Letter received from Islip Town Volunteer Fireman's Association requesting to hold their June meeting at our firehouse on June 19, 2013, Motion to approve was made by Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

Received from Chief part of the inventory on Apparatus.

Motion was made to discontinue the renting of the Room to Department Members for personal use, by Comm. Faracco, seconded by Comm. Schmidt, with all in favor. Only Board approved events will be permitted.

Letter received requesting Room Rental for Bill Taylor was denied due to the previous motion.

Letter received noting that member Eric Braun is terminated due to failure to maintain points during his probationary period, Motion to approve was made by Comm. Faracco, seconded by Comm. Alper, with all in favor.

Discussion on how ambulance and responder will respond when there are two paid EMT's on duty.

While two paid EMS personnel are on duty, where Alpha, Bravo, Charlie and Delta calls are concerned, one EMT will take the responder directly to the scene and the other EMT will wait with the ambulance for additional volunteer personnel until either the Chief or EMT on scene requests a rapid response. For Echo calls, both Paid EMS on duty will man the ambulance and proceed directly to the scene. For all 24's (mutual aid) ambulance calls, only the ambulance responds.

Discussion on Icom radio's for the volunteer members to aid in their response to Dispatch that they are coming in.

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Chief advised that PCR's for March/April 2013 will be given to BOFC soon.

Chief advised that Fire Fighter Joe Detura was taken to hospital during a training exercise, his health is good and all the proper paperwork has been filed.

Will receive correspondence from Chief Cuoco by May15, 2013 as to what Direction we will take with B and C truck. A team roster has not been submitted to date.

Chief had the Chiefs rules from the BOFC read at Department Meeting.

TIPS program- Chief is to implement it and be sure that is being followed at all Fire Department and company functions.

Out of state training, Chief request that member Tom Connors Department Training Officer be allowed to go to Baltimore Fire Expo on July 22, 2013, Motion to approve was made by, Comm. Faracco, seconded by, Comm. Schmidt, with all in favor.

Discussion on Chief and Asst. Chief Manual to clarify questions.

Discussion on Vendor reimbursement. All vendors will now be paid directly by the BOFC and all invoicing will follow the new policy.

Chief gave 2 corrections for members concerning LOSAP for review.

Cleaning of uniforms- We will use Joy Cleaners, Comm. Schmidt will work with Chief Cuoco on this.

Department Clerk Carol Paulus has resigned and Laurie Rocco is helping out temporally.

Request for temporary editing rights to LOSAP for Chief Quagliara.

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Motion for a permissive referendum for the Tower needed for Headquarters and Station 2 to go out to bid was made by, Comm. Faracco, seconded by Comm. Hollborn, with all in favor.

Discussion on Rad-57 Comm. Alper is checking for better price.

At 9:37 the BOFC went into Executive Session.

At 10:07 the BOFC were out of Executive Session and resumed meeting.

Board discussed Tate Reilly's request for a shift change to days. Request is denied.

Board discussed Chief's request to have editing rights to LOSAP. Request is denied.

Motion to adjourn at 10:30 pm, was made by Comm. Schmidt, seconded by Comm. Faracco, with all in favor.

Respectfully submitted,

Penny Cascio  
District Secretary