**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

**ISLIP TERRACE FIRE DISTRICT**

**April 12, 2021**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on April 12, 2021 and called to order by Chairman Chimirri at 7:04 p.m. with the following present:

Chairman Keith Miller

Chairman Bart Gugel

Commissioner Ermanno Chimirri

Commissioner Thomas Chance

Commissioner Walter Westhoff

Chief Frank Russo

1st Asst. Chief Bruno Rocco

District Secretary Lori Ann Messino

District Supervisor Frank Cuoco

Pledge to the Flag led by Chairman Miller followed by a moment of silence.

Chiefs introduced one new member: Ryan Stutzenstein. The BOFC wished him good luck.

Warrants and claims in the amount of $18,353.05; 11 checks have been reviewed, approved, and paid. Motion to approve made by Comm. Chance seconded by Comm. Chimirri with all in favor.

Motion to approve minutes dated March 22, 2021 made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Motion to go out for bid in local newspaper for one (1) new 95’ Quint Fire Apparatus made by Comm. Westhoff seconded by Comm. Chimirri with all in favor.

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Correspondence:

* In receipt of Department Points and Service Awards report.
* Request received from Chief for the purchase of 30x60” vinyl street banner at a price of $159.99 each.
* Request received from Chief to purchase 300 4-inch window stickers for members vehicles at a price of $1.95 each. Motion to approve purchase NTE $585.00 made by Comm. Chance seconded by Comm. Chimirri with all in favor.
* Request received from Chief to renew 3-year service contract for Train the Trainer NTE $5700.00. Motion to approve made by Comm. Gugel seconded by Comm. Chance with all in favor.
* Letter received from Chief requesting to purchase 420 insulated bottles to be distributed to RCK Field/Fun Day on 6/10/21 NTE $2600.00. Motion to approve made by Comm. Gugel seconded by Comm. Westhoff with all in favor.
* Letter received from Chief requesting to purchase 100 feet of one-inch forestry hose for 3-6-1 NTE $650.00. Motion to approve made by Comm. Gugel seconded by Comm. Westhoff with all in favor.

Chief Russo:

* Advised 2 members self-reported Covid-positive.
* Advised Fres no longer processing member vaccinations.
* PSEG request received for usage on site.
* Received a request from Girl Scouts to use parking lot for cookie drive 3 weekends in April beginning 4/16. Motion to approve made by Comm. Gugel seconded by Comm. Chance with all in favor.
* Advised Blood Drive was a success again at 35 pints.
* Town wide frequency discussion held.
* Submitted paperwork for Narcan training to be signed off by Medical Director.
* Advised Truck committee met last week.
* Requested an accord for training in Central Islip.
* Renaming street in Capt. Guarneri name to be held 4/16 @ 2pm.
* Storage for CPR equipment?
* Discussion held regarding letter received from Central Islip Fire Dept. for mutual aid response request.

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1st Asst. Chief Rocco:

* Held a discussion regarding upcoming EVOK training classes for 5/4 & 5/11. Board approved.

Comm. Westhoff:

* Motion to approve the purchase of 6 30x60” banners for parking lot NTE $1600.00 made by Comm. Westhoff seconded by Comm. Chance with all in favor.

Comm. Chance:

* Nothing to add at this time.

Comm. Chimirri:

* Nothing to add at this time.

Comm. Gugel:

* Nothing to add at this time.

Motion to approve the attendance of Comm. Gugel and Comm. Chance to the Association of Fire Districts meeting and vendor expo at Turning Stone, Utica New York from 5/5/21-5/8/21 made by Comm. Westhoff seconded by Comm. Chance with all in favor.

Motion to surplus old western sander on 3-6-10 made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Motion to adjourn meeting at 7:46 p.m. made by Comm. Westhoff seconded by Comm. Chance with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary