**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

 **ISLIP TERRACE FIRE DISTRICT**

**April 26, 2021**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on April 26, 2021 and called to order by Co-Chairman Gugel at 7:10 p.m. with the following present:

Co-Chairman Bart Gugel

Commissioner Ermanno Chimirri

Commissioner Thomas Chance

Commissioner Walter Westhoff

Chief Frank Russo

2nd Asst. Chief Pete Peluso

District Supervisor Frank Cuoco

District Treasurer Bob Sick

Pledge to the Flag led by Co-Chairman Gugel followed by a moment of silence.

District Treasurer:

* Submitted for review and discussion the Expense & Revenue report dated 3/31/21.

Motion to approve Treasurer report made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Warrants and claims in the amount of $38,243.42; 41 checks and $36,337.00; 1 check, have been reviewed, approved, and paid. Motion to approve made by Comm. Chance seconded by Comm. Chimirri with all in favor.

Motion to approve minutes dated April 12, 2021 made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Correspondence:

* In receipt of proposal from H2M NTE $8435.00 pertaining to the MEP redesign for the 2020 code. Motion to approve made by Comm. Chimirri seconded by Comm. Chance with all in favor.

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Correspondence cont.

* In receipt of proposal increase from CDL Electric NTE $44,625.00 for substation project. Motion to approve made by Comm. Chance seconded by Comm. Chimirri with all in favor.
* In receipt of request for fire prevention supplies NTE $7500.00. Motion to approve made by Comm. Chimirri seconded by Comm. Chance with all in favor.
* Motion to approve verbal/electronic approval NTE $12431.10 for the mandatory service repair on transmission to 3-6-8 made by Comm. Chance seconded by Comm. Westhoff with all in favor.
* Request received from Chief to purchase water, soda and Gatorade. Motion to approve made by Comm. Chimirri seconded by Comm. Chance with all in favor.
* Request received from Chief to purchase a multipurpose printer for the Chiefs office NTE $3000.00. Motion to approve made by Comm. Chance seconded by Comm. Chimirri with all in favor.
* Request received for FF Ryan Lowe and FF Carlos Pumay to start drivers training on District/Department vehicles. Motion to approve made by Comm. Chance seconded by Comm. Chimirri with all in favor.
* Discussion was held regarding future Webinar platforms to use.
* Request received from Chief to purchase one Chaplains badge and two lapel pins for Donna Yankus. Motion to approve made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Chief Russo:

* Advised one-member self-reported Covid positive and one member has returned to duty.
* 3-6-4 decision at SCWA? Board advised.
* Status on 3-6-8? Board held discussion.
* DEUS maintenance scheduled for 6/5/21.
* Request for container for work details to clean up training area.
* Online meeting discussion held. Tabled.

2nd Asst. Chief Peluso:

* Advised virtual recruit went well.
* Advised two new members in for next meeting.
* Joy cleaners
* Beneficiary forms/cards

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Comm. Chance:

* All in order

Comm. Westhoff:

* All in order

Comm. Chimirri:

* All in order

Comm. Gugel:

* Hydrant at SCWA inside property is off limits
* 3-6-4 at SCWA
* Asbestos abatement next Monday 5/3/21

District Supervisor:

* Advised I pad install starting this Wednesday by ITS
* DEUS Inspection 6/5/21
* Held a discussion regarding Safety lift purchase.
* Advised pump testing completed.
* Advised hose testing completed, 3 pieces 3” hose failed.
* Firebull 15 gallons received.
* Read aloud substation updated report.

Motion to approve APX 6500 Radios for new pickup truck NTE $5000.00 off State Contract made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Motion to approve lettering NTE $1250.00 and Light package NTE $6840.00 made by Comm. Westhoff seconded by Comm. Chance with all in favor.

Motion to approve per diem checks in the amount of $247.50 for Bart Gugel and Thomas Chance to attend Commissioner Training Expo in Utica from 5/5/21 through 5/8/21 made by Comm. Westhoff seconded by Comm. Chimirri with all in favor.

Motion to go into Executive Session at 8:15 p.m. made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

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Motion to end Executive Session at 8:25 p.m. made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Co-Chairman advised Executive session was regarding letter received from Robert Simpson and his request for additional PTO. Request denied.

Motion to adjourn meeting at 8:26 p.m. made by Comm. Westhoff seconded by Comm. Chance with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary