

**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS
ISLIP TERRACE FIRE DISTRICT**

July 24, 2013

A regular meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on July 24, 2013 and called to order by Chairman Hollborn at 7:03 pm at 264 Beaverdam Road Islip Terrace with the following present:

Vice Chairman	Larry Alper
Commissioner	John Faracco
Commissioner	Bob Schmidt
District Secretary	Penny Cascio
District Treasurer	Lisa Garraway

Pledge to the Flag.

Moment of silence was led by Vice Chairman Alper.

Motion made to approve previous meeting minutes of July 8, 2013, was made by Comm. Schmidt, and seconded by Comm. Faracco, with all in favor.

Treasurer's Report:

Treasurer informed BOFC that Chief Cuoco has is budget for 2014 ready for review for August 12, 2013 Chiefs Meeting.

Motion by Comm. Schmidt, seconded by Comm. Faracco to approve the following Resolution to re-allocate budget and transfer \$90,000.00 from Maintenance repairs to Apparatus & Auxiliary Equipment to Maintenance Fire Equip.

Motion to approve Treasurer's report as presented was made by Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

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Motion to approve the release of Jonathan Schultz second week of vacation pay to him, was made by Comm. Schmidt, seconded by Comm. Faracco, with all in favor.

Motion to designate Comm. Schmidt as the Data Access Officer (DAO) for Islip Terrace Fire District, was made by Comm. Faracco, seconded by Comm. Alper, with all in favor.

Motion to purchase patch panel for \$206.09 was made by, Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

Motion to purchase a FUJITSU split AC unit from Blackman for \$2,423.22 for the Communication Room, was made by Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

Motion to purchase handset case with belt clip for the new Dispatch cordless phone for \$81.20 from PriceParts.com. was made by Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

Motion to approve a contract with Power Pro Service Co. for pm servicing of generator at the Sub-Station and Headquarters. Cost of \$545.00 each generator, was made by Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

Information:

Notice received Louis Barbato claim is closed.

Notice received Matthew Rossano claim.

Notice received Jonathan Shultz claim is ongoing.

Notice received Brain Jackson claim needs more information from Mr. Jackson.

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William Acquavita claim on going. Need to receive letter from Chief Cuoco regarding his status.

Received letter from Chief Cuoco regarding his suspension.

Motion to approve service contract with Coastal Fire Systems for our breathing air system, total yearly maintenance service \$2,691.10 was made by Comm. Schmidt, seconded by Comm. Faracco, with all in favor.

Motion to approve the purchase of 5 gallon can tool fuel and 50ft forestry hose from South Shore Fire for \$163.80, was made by Comm. Schmidt, seconded by Comm. Faracco, with all in favor.

Received estimates on value of Tractor.

Motion to approve letter that is to be given to James Grimes and Tate Reilly, was made by Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

Motion to approve Comm. Hollborn and Comm. Alper to go to EMS Law Conference at Turning Stone on September 20th thru September 22, 2013 was made by Comm.Schmidt, seconded by Comm. Faracco, with all in favor.

Motion to approve a change in the Procurement Policy whereas Maintenance Supervisor can spend \$0 to \$500.00 with a verbal consent from Commissioners, was made by Comm. Schmidt, and seconded by Comm.Faracco, with all in favor.

Received June 2013 PCR's.

District Secretary will have a check list to be sure that all required paperwork is received by Chief's.

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Committee Reports:

Comm. Schmidt:

Discussion on new phone system, installation went well. In process of filtering out any issues.

Comm. Faracco:

Discussion on replacing EMT's pants. Board denied replacing.

Discussion on Mutual Aid.

Discussion on hiring a helper for Maintenance Supervisor Perry Rocco.

Comm. Alper:

Dr. Milligan is official our Medical Director.

Discussion on Maintenance Supervisor Perry Rocco priority list of projects being done in the building.

Comm. Alper to send letters to Chief's on sub-station ceiling to be completed by July 29, 2013 and turn-out gear cleaned by July 30, 2013.

Comm. Alper will be attending a Conference in Erie City August 22 thru 26th, 2013.

Fueling of vehicles at Gulf Station is going well.

MEP contractors will be on site on July 25, 2013 at 9am for a walk thru.

Paperwork for extension has been submitted to the Town.

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All vehicles are serviced.

Motion to approve the purchase of District shirts, 3 shirts per person not to exceed \$750.00, was made by Comm. Alper, seconded by Comm. Faracco, with all in favor.

Motion to approve sick leave for William Acquavita as of July 9, 2013, was made by Comm. Schmidt, seconded by Comm. Faracco, with all in favor.

Motion to adjourn at 8:40 pm, made by Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

Respectfully submitted,

Penny Cascio
District Secretary