**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

 **ISLIP TERRACE FIRE DISTRICT**

**June 28, 2021**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on June 28, 2021, and called to order by

Chairman Miller at 7:05 p.m. with the following present:

Chairman Keith Miller

Commissioner Bart Gugel

Commissioner Ermanno Chimirri

Commissioner Thomas Chance

Commissioner Walter Westhoff

Chief Frank Russo

District Secretary Lori Ann Messino

District Supervisor Frank Cuoco

Pledge to the Flag led by Chairman Miller followed by a moment of silence.

District Treasurer report read by District Secretary:

* Advised financial statements have been sent to the State and Lori Ann took to the Town of Islip as required by law.
* Budget reminder for July
* Advised the process into new job duties have begun with Lori Ann.

Motion to approve Treasurer report read by District Secretary made by Comm. Gugel seconded by Comm. Change with all in favor.

Warrants and claims in the amount of $99,481.70; 9 checks, from Bond account have been reviewed, approved, and paid. Warrants and claims in the amount of $80,375.81; 35 checks have been reviewed, approved, and paid. Motion to approve made by Comm. Gugel seconded by Comm. Westhoff with all in favor.

Motion to approve minutes dated June 14, 2021, made by Comm. Chimirri seconded by Comm. Gugel with all in favor.

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Correspondence:

* Request received for new dress shoes for FF Steven Affelt. Motion to approve made by Comm. Chance seconded by Comm. Gugel with all in favor.

Chief Russo:

* Compiling a list of vaccinated members, work in progress.
* Advised parade on 7/10 has been cancelled.
* Advised Allen Town Technical training went well.
* Held a discussion regarding consumables, smoke machine.

Comm. Westhoff:

* Status of Brush truck? F. Cuoco advised

Comm. Chance:

* Nothing to add currently.

Comm. Chimirri:

* Inquired as to status of J. Fetherston previous request. District Secretary advised
* Gym membership? District Secretary advised work in progress. Will have information by Chief meeting.
* EZ pass? District Secretary advised work in progress.
* Containers for training and pad? F. Cuoco advised as to status.

Comm. Gugel:

* Motion to abolish District Diesel Fuel Reconciliation resolution dated 6/18/15 made by Comm. Gugel seconded by Comm. Westhoff with all in favor.
* Motion to abolish Cell phone District policy dated 1/2015 made by Comm. Gugel seconded by Comm. Chance with all in favor.
* Requested the Chief please update digital imagery policy.
* Requested the Chief update entry process for new members.

Motion to rescind Article 3 Attainment and Retention of membership Section 1 made by Comm. Gugel seconded by Comm. Chance with all in favor.

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District Supervisor:

* Held discussion regarding Permissive Referendum for new Chief vehicle.
* Advised power glitch caused telephone/monitor issues.
* Worked on redundancy with telephone system.
* Basement training area a work in progress.
* Advised pick up at Proliner for lighting and has been striped, radio installed.
* Advised Chief vehicles repaired.
* Submitted ESIP report is in for your review.

Motion to approve Permissive Referendum NTE $100,000.00 to be expended from the Equipment Reserve account for the purchase of one (1) new Four-Wheel Drive Chief’s Vehicle made by Comm. Gugel seconded by Comm. Chance with all in favor.

District Counsel:

* All good currently

Motion to move into Executive session at 7:48 p.m. made by Comm. Westhoff seconded by Comm. Chance with all in favor.

Motion to move out of Executive session as 8:00 p.m. made by Comm. Gugel seconded by Comm. Chimirri with all in favor.

Motion to increase the salary of Lori Ann Messino by $3876.00 annually and Robert Sick by $769.86 annually effective immediately for additional Deputy Treasurer duties made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Motion to adjourn meeting at 7:55 p.m. made by Comm. Westhoff seconded by Comm. Chance with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary