**2MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

 **ISLIP TERRACE FIRE DISTRICT**

**September 27, 2021**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on September 27, 2021, and called to order by

Chairman Miller at 7:30 p.m. with the following present:

Chairman Keith Miller

Commissioner Bart Gugel

Commissioner Ermanno Chimirri

Commissioner Thomas Chance

Commissioner Walter Westhoff

Chief Frank Russo

1st Asst. Chief Bruno Rocco

2nd Asst. Chief Pete Peluso

District Treasurer Bob Sick

District Supervisor Frank Cuoco

District Counsel Bill Glass

Pledge to the Flag led by Chairman Miller followed by a moment of silence.

District Treasurer:

* All in order
* Distributed Revenue & Expense dated 8/31/21

Warrants and claims in the amount of $181,838; 5 checks from Bond account and $23,846.80; 25 checks from General Fund have been reviewed, approved, and paid. Motion to approve made by Comm. Westhoff seconded by Comm. Chimirri with all in favor.

Motion to approve Treasurer report made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Motion to approve minutes dated September 13, 2021, made by Comm. Chimirri seconded by Comm. Gugel with all in favor.

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Motion to pay Munistat invoice dated July 2021 NTE $1250.00 made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Correspondence:

* In receipt of notice of demand for a new trial from past employee Robert Simpson.
* In receipt of 2 quotes for remediation at station 2 for project; MES $18,425.00 plus applicable taxes; Milro $$21,000.00 plus applicable taxes. Motion to approve MES NTE $20,000.00 made by Comm. Gugel seconded by Comm. Chimirri with all in favor.

Chief Russo:

* UTAC channel test from county went well
* Seagrave trip went well for Ladder truck
* Thank you for the dinner
* Memorial service for John Koenigsdorf will be held Wednesday, 7 p.m.
* Blood Drive 2-8 p.m. Thursday

1st Asst. Chief Rocco:

* All in order

2nd Asst. Chief Peluso:

* October 3-9 is Fire Prevention 10/5,10/6 and 10/8 will be at various schools
* October 8th is Open House

Comm. Westhoff:

* Congratulated the Chiefs on a great job on Installation Dinner

Comm. Chance:

* Enjoyed the dinner
* Winterize 3-6-4, block heater

Comm. Chimirri:

* All in order
* Thank you for a great job on the dinner

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Comm. Gugel:

* All in order
* Dinner went great, Thank you to the Chiefs

Chairman Miller:

* All in order

District Manager:

* Thank you to the Chiefs/BOFC for a successful trip to Wisconsin. Advised he will get NFPA information to Ray from RVI.
* Sprinklers will be blown out in October
* Chief’s office split AC unit will be replaced under warranty
* Chief Russo car AC repaired; rear coil replaced
* Spare Chief’s car parts on order
* 3-6-4 discussion
* Hand scanner discussion held.
* ITS yearly renewal $2352.50 per month for managed IT services

Motion to approve hand scanner purchase NTE $2340.00 made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Motion to approve ITS for year 2022 for managed IT services made by Comm. Chimirri seconded by Comm. Chance with all in favor.

District Counsel:

* Held a discussion regarding Service Award Proposal

Motion to approve the Posting of Budget Hearing in local newspaper to be held 10/19/21 at 6 p.m. at district headquarters made by Comm. Gugel seconded by Comm. Chimirri with all in favor.

Motion to approve Service Award Proposal be added to Election Ballot made by Comm. Gugel seconded by Comm. Chance with all in favor.

Motion to adjourn meeting at 8:30 p.m. made by Comm. Gugel seconded by Comm. Westhoff with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary