**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

 **ISLIP TERRACE FIRE DISTRICT**

**December 13, 2021**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on December 13, 2021, and called to order by

Chairman Miller at 7:00 p.m. with the following present:

Chairman Keith Miller

Commissioner Bart Gugel

Commissioner Ermanno Chimirri

Commissioner Walter Westhoff

Commissioner Thomas Chance

Chief Frank Russo

1st Asst. Chief Bruno Rocco

2nd Asst. Chief Pete Peluso

District Manager Frank Cuoco

Pledge to the Flag led by Chairman Miller followed by a moment of silence.

Warrants and claims in the amount of $41,047.17; 13 checks from General Fund have been reviewed, approved, and paid. Motion to approve made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Motion to approve minutes dated November 22, 2021, made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Correspondence:

* Request received from Chief for the Ladies Auxiliary to use meeting room and kitchen for their Bunny breakfast 4/10/22. In addition to utilizing the room 4/8 and 4/9 for set up. Motion to approve made by Comm. Chimirri seconded by Comm. Chance with all in favor.
* In receipt of Department points and Service Award reports from Department.
* Request received from Chief to purchase hose and nozzles. Motion to approve NTE $2500 made by Comm. Gugel seconded by Comm. Chance with all in favor.

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Correspondence cont.

* Request received from Chief to purchase new pair of boots for Ex-Captain Bart Gugel. Motion to approve made by Comm. Chance seconded by Comm. Westhoff with all in favor.
* Request received from Chief requesting permission to place a clothing bin on property for donations. Board advised District will set it up and advise.
* Letter received from Exchange Ambulance requesting the use of kitchen and meeting room 1/23/22 from 8-12 for their youth squad pancake breakfast. Motion to approve made by Comm. Gugel seconded by Comm. Chimirri with all in favor.

Chief Russo:

* Advised Operation Santa will be 12/18/21 all day.
* Advised that one-member self-reported Covid positive.
* Discussed mask mandates for members while in the building.
* Thanked the BOFC for their help over the years.

1st Asst. Chief Rocco:

* It has been a pleasure working with everyone this past year.

2nd Asst. Chief Peluso:

* Gear repair Thursday 12/16 with Frank Lau
* Submitted new member file for review. Requested a new member physical. Motion to approve new member physical for Justin Grosvenor made by Comm. Chimirri seconded by Comm. Westhoff with all in favor

Comm. Westhoff:

* All in order

Comm. Chance:

* All in order

Comm. Chimirri:

* Thanked the Chiefs for their service all year

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Comm. Gugel:

* Thanked the Chiefs for all their service all year

Comm. Miller:

* Thanked the Chiefs for all their service all year.

Motion to approve the purchase of mannequins for the museum for past uniforms NTE $500.00 made by Comm. Gugel seconded by Comm. Westhoff with all in favor.

District Manager on behalf of District Secretary:

* Discussed longevity checks and PTO pay out.
* Discussed Organizational meeting date being 1/9/2022 at 9 a.m.

Motion to approve Longevity checks and PTO pay out as per approved policy made by Comm. Chance seconded by Comm. Chimirri with all in favor.

Motion to place Notice of Organizational meeting in local newspaper made by Comm. Gugel seconded by Comm. Westhoff with all in favor.

Motion to approve M. Sharrock and J. Campbell as election inspectors for 12/14/21 election from 3-9 p.m. made by Comm. Westhoff seconded by Comm. Miller with all in favor.

Motion to adjourn meeting at 7:40 p.m. made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary