**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

**ISLIP TERRACE FIRE DISTRICT**

**December 27, 2021**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on December 27, 2021, and called to order by

Chairman Miller at 7:32 p.m. with the following present:

Chairman Keith Miller

Commissioner Bart Gugel

Commissioner Ermanno Chimirri

Commissioner Walter Westhoff

Commissioner Thomas Chance

Chief Frank Russo

1st Asst. Chief Bruno Rocco

District Secretary Lori Ann Messino

District Treasurer Bob Sick

Pledge to the Flag led by Chairman Miller followed by a moment of silence.

District Treasurer:

* Distributed Revenue & Expense report for review.
* Advised we will be under budget for the year.

Motion to accept Treasurer’s report made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Warrants and claims in the amount of $109,965.18; 4 checks from Bond account and $69,846.63; 32 checks from the General Fund have been reviewed, approved, and paid. Motion to approve made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Motion to approve minutes dated December 13, 2021, made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Correspondence:

* Request received from Chiefs for use of meeting room on 2/18/22 from 6-10 pm for an Engine 3 fundraiser. Motion to approve made by Comm. Westhoff seconded by Comm. Gugel
* Letter of thanks received from employee Jim Fetherston.
* Knox box discussion was held. Discussion will be held to decipher Knox box is needed or just keys.
* In receipt of list of out of district members was received from the Chiefs office. Motion to approve made by Comm. Gugel seconded by Comm. Chance with all in favor.
* Proposal received from Slacke Test Boring for substation project.
* Lexipol proposal received. Tabled until early 2022

Chief Russo:

* Hoping everyone enjoyed their holiday.
* Operation Santa went well
* Advised 4 members have self-reported Covid positive.
* Happy and Healthy New Year to all

1st Asst. Chief Rocco:

* Happy New Year to all

Comm. Westhoff:

* Held a discussion regarding department Physician for yearly physicals. District Secretary will follow up.

Comm. Chance:

* All in order
* Thanked the Chiefs for a great job done this past year.

Comm. Chimirri:

* Thanked the Chiefs for all the work put into this year as well as in the past.
* Held a discussion with regards to equipping spare Chief vehicle with laptop, thermal camera etc.

Motion to purchase new thermal imaging camera, CO meter, iPad for new Chief vehicle made by Comm. Gugel seconded by Comm. Chance with all in favor.

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Comm. Gugel:

* Held a discussion regarding incoming 2nd Asst. Chief Keeley. Discussed approving new Chief’s jacket and uniform including stripes, hat, badges.
* Advised the Chiefs to have float disassembled and placed in basement.
* Happy New Year!

Comm. Miller:

* Great job to the Chiefs for all Christmas festivities.

District Secretary:

* Held a discussion regarding Cancer Broker coverage.

Motion to approve Harbor Insurance as acting Broker for Chubb Insurance for NYS Cancer policy made by Comm. Westhoff seconded by Comm. Chance with all in favor.

Motion to approve Slacke Test Boring NTE $2830.00 for substation project made by Comm. Gugel seconded by Comm. Chimirri with all in favor.

Motion to approve FF Marissa O’Toole leave of absence effective 12/27/21 made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Motion to amend 2021 budget as per attached schedule made by Comm. Gugel seconded by Comm. Chimirri with all in favor.

Motion to adjourn meeting at 8:05 p.m. made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary