**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

 **ISLIP TERRACE FIRE DISTRICT**

**January 24, 2022**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on January 24, 2022, and called to order by

Chairman Gugel at 7:05 p.m. with the following present:

Chairman Bart Gugel

Commissioner Keith Miller

Commissioner Ermanno Chimirri

Commissioner Walter Westhoff

Commissioner Thomas Chance

Chief Bruno Rocco

1st Asst. Chief Pete Peluso

2nd Asst. Chief Mark Keeley

District Secretary Lori Ann Messino

District Treasurer Bob Sick

District Manager Frank Cuoco

District Counsel Bill Glass

Pledge to the Flag led by Chairman Gugel followed by a moment of silence.

District Treasurer:

* Submitted Expense & Revenue for review and discussion.
* In receipt of Cullen & Danowski 2021 audit engagement letter of NTE $13,200.00. Motion to approve independent audit by Comm. Westhoff seconded by Comm. Chance with all in favor.

Motion to approve Treasurer’s report made by Comm. Westhoff seconded by Comm. Chance with all in favor.

Warrants and claims in the amount of $81,082.37; 31 checks from the General Fund and $838.00; 3 checks from Bond Fund have been reviewed, approved, and paid. Motion to approve made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

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Motion to approve minutes dated January 10, 2022, made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Correspondence:

* Request received from Chief to purchase (12) twelve keys for SCWA gate, (6) keys for training locker. Motion to approve made by Comm. Chimirri seconded by Comm. Chance with all in favor.
* Request received from Chief to purchase two Milwaukee MXF314-SXC cut off saws. Motion to approve purchase NTE $5100.00 made by Comm. Miller seconded by Comm. Westhoff with all in favor.
* Request received from Chief to purchase CPR books NTE $200.00. Motion to approve made by Comm. Chance seconded by Comm. Miller with all in favor.
* Request received from Chief to purchase two Partner gas powered saws NTE $4500.00. Motion to approve made by Comm. Westhoff seconded by Comm. Miller with all in favor.
* Request received from Chief four Milwaukee 12-amp batteries for the new fans that were purchased NTE $1250.00. Motion to approve made by Comm. Miller seconded by Comm. Chimirri with all in favor.
* Request received from Chief to purchase helmet shields. Motion to approve made by Comm. Westhoff seconded by Comm. Miller with all in favor.
* Request received from Chief to purchase Velcro name patches for turnout gear. Motion to approve made by Comm. Westhoff seconded by Comm. Chimirri with all in favor.
* Request for approval on usage of meeting room to Sean and Paula Brady 2/19/2022. Motion to approve made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.
* Request received to attend LI Metro Fire/EMS expo 2/11-2/13/22 NTE $20.00 per attendee. Motion to approve made by Comm. Chimirri seconded by Comm. Chance with all in favor.
* Request received from Chief to order reflective jacket and white turnout gear for 2nd Asst. Chief Keeley. Motion to approve made by Comm. Chimirri seconded by Comm. Miller with all in favor.
* Request for approval to move forward with Wantagh American Legion Pipe Band for 3/6/22 NTE $1100.00. Motion to approve made by Comm. Westhoff seconded by Comm. Chance with all in favor.

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Motion to move forward with Lexipol for the year 2022 NTE $2933.45 made by Comm. Chimirri seconded by Comm. Miller with all in favor.

Chief Rocco:

* Clean up went well. Advised the basement will be utilized starting February.
* Discussed meeting with Central Islip & Exchange for mutual bands.
* Discussion held regarding automatic mutual plan.

1st Asst. Peluso:

* Requested approval for 2/7 3-8 p.m. for a Blood Drive. Board approved.
* Inquired about Fire Prevention budget
* Requested approval for Town of Islip Captains Association on 3/20/22 at 9 a.m. Board approved.
* Advised Ryan Koenig cleared return to duty.

2nd Asst. Chief Keeley:

* Held a discussion regarding stokes basket moved and mounted to the top of 3-6-5. Board advised they will get quote and revisit at next meeting.

Comm. Chance:

* Requested from the Chief an updated classification list for physicals.
* Advised the Chiefs that physical forms will be available for the next department meeting with a deadline of 5/31/22.
* Inquired on the status of clothing donation bin recently requested by Ex-Chief Russo. Chief Rocco advised he will get more information.
* Held discussion regarding updated room rental deposit.

Comm. Westhoff:

* Held discussion regarding the purchase of Bloodborne pathogen, goggles, wipes. Motion to approve the purchase of Decon Wipes NTE $750.00, sanitizing wipes NTE $500.00 and goggles NTE $225.00 made by Comm. Westhoff seconded by Comm. Miller with all in favor.

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Comm. Miller:

* All in order

Comm. Chimirri:

* Held a discussion regarding Change Order Proposal with S.J. Hoerning NTE $17,152.92. Motion to approve made by Comm. Chimirri seconded by Comm. Miller with all in favor.

Comm. Gugel:

* Thanked the Chiefs for the cleanup in the basement.
* Storage ideas for Fire Prevention?
* Key fob access for EMS room
* Discussed uniforms to be dry cleaned that were in storage.

District Manager:

* Update on all vehicles and repairs
* Discussion about new Chief vehicle
* Air machines installed in basement as per Chief’s request.
* Scott paks all flow tested, and batteries changed
* All extinguishers updated in building and all vehicles.

District Counsel:

* Held discussion regarding updated covid guidelines.

Motion to adjourn meeting at 8:19 p.m. made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary