**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

 **ISLIP TERRACE FIRE DISTRICT**

**March 28, 2022**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on March 28, 2022, and called to order by

Chairman Gugel at 7:15 p.m. with the following present:

Chairman Bart Gugel

Commissioner Keith Miller

Commissioner Ermanno Chimirri

Commissioner Walter Westhoff

Commissioner Thomas Chance

Chief Bruno Rocco

1st Asst. Chief Pete Peluso

2nd Asst. Chief Mark Keeley

District Treasurer Bob Sick

District Secretary Lori Ann Messino

District Manager Frank Cuoco

District Counsel Bill Glass

Pledge to the Flag led by Chairman Gugel followed by a moment of silence.

Warrants and claims in the amount of $2,395.00; 2 checks from the Bond Fund, $61,618.16; 38 checks from the General Fund have been reviewed, approved, and paid. Motion to approve made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Motion to approve Treasurers report made by Comm. Chance seconded by Comm. Chimirri with all in favor.

Motion to approve minutes dated March 14, 2022, made by Comm. Westhoff seconded by Comm. Chance with all in favor.

Motion to surplus 107 helmets made by Comm. Chimirri seconded by Comm. Chance with all in favor.

Motion to approve payment for damage to gate at SCWA NTE $3987.14 made by Comm. Miller seconded by Comm. Chance with all in favor.

Correspondence:

* Letter received along with insurance accord requesting Islip Junior wolves use track for practices for 2022 season. Motion to approve made by Comm. Westhoff seconded by Comm. Chimirri with all in favor.
* Request received from Chief to purchase 8 pairs of honor guard gloves NTE $7.95 each. Motion to approve NTE $80.00 made by Comm. Chance seconded by Comm. Westhoff with all in favor.
* Request received from Chief to purchase Fire Police badges with chains and holders. Motion to approve purchase NTE $4000.00 made by Comm. Chimirri seconded by Comm. Chance with all in favor.
* Request received from Chief to purchase two Fire Department Safety Officer 3rd Edition from Amazon. Motion to approve NTE $177.82 made by Comm. Chance seconded by Comm. Miller with all in favor.
* Request received from Chief to purchase 36 tie clips NTE $31.00 each. Motion to approve NTE $1200.00 made by Comm. Chance seconded by Comm. Westhoff with all in favor.
* Letter received from Chief advising William Acquavita on medical leave of absence beginning 3/29/22 for approximately 6-8 weeks.
* Letter received requesting replacement FF boots for N. Thomas, A. Hovestadt, D. Hovestadt, Chief Keeley and W. Westhoff. Motion to approve made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Chief Rocco:

* Advised on Thursday 3/31/22 3-6-4 will be moved back to temporary substation.
* Held a discussion regarding Deer Park drill team possibly merging with ITFD.
* District safety classes?

1st Asst. Chief Peluso:

* Inquired as to status of EMS list? BOFC advised S. Crosby working on it.

2nd. Asst Chief Keeley:

* All in order

Comm. Chance:

* All in order

Comm. Westhoff:

* All in order

Comm. Miller:

* Held a discussion with the Chiefs regarding 3-6-5

Comm. Chimirri:

* New chief vehicle status? District Manager advised

Comm. Gugel:

* Requested services at the pumphouse. District Manager advised unit being serviced by RVI

District Secretary:

* submitted field trip information to the Chief
* advised Chiefs room request still pending until completion of paperwork.

District Manager:

* Building:

 Firewall device discussion

 Sign repaired

 Discussion for sign in hallway NTE $2000.00

 Water heater install next week

 Seal coating being worked on by District Secretary

Apparatus:

 Annual services on going

 Repairs for 3-6-5 discussion held

 Pumphouse up next

 New Chief vehicle due in soon

Personnel:

 Full time dispatcher, Canvass letter

 Plastic protectors for hats discussed

Motion to approve sign for hallway NTE $2000.00 made by Comm. Chimirri seconded by Comm. Miller with all in favor.

Motion to approve Firewall device upgrade NTE $5483.00 made by Comm. Westhoff seconded by Comm. Chance with all in favor.

District Counsel:

* Advised small claims court for past employee Robert Simpson is 4/1 @ 9:30 in Patchogue courts.

Motion to move to executive session at 7:48 p.m. made by Comm. Chimirri seconded by Comm. Miller with all in favor.

Motion to end executive session at 8:06 p.m. made by Comm. Miller seconded by Comm. Westhoff with all in favor.

Chairman Gugel advised executive session was held regarding member Doug Rulon. Motion to approve 30-day suspension for misconduct made by Comm. Chimirri seconded by Comm. Miller with all in favor.

Motion to adjourn meeting at 8:07 p.m. made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary