**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

 **ISLIP TERRACE FIRE DISTRICT**

**July 25, 2022**

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on July 25, 2022, and called to order by

Chairman Gugel at 7:00 p.m. with the following present:

Chairman Bart Gugel

Commissioner Keith Miller

Commissioner Ermanno Chimirri

Commissioner Walter Westhoff

Commissioner Tom Chance

Chief Bruno Rocco

1st Asst. Chief Pete Peluso

2nd Asst. Chief Mark Keeley

District Secretary Lori Ann Messino

District Manager Frank Cuoco

District Treasurer Bob Sick

District Counsel Bill Glass

Pledge to the Flag led by Chairman Gugel followed by a moment of silence.

District Treasurer:

* Submitted Revenue & Expense Budget Analysis for review and discussion

Motion to approve Treasurer report made by Comm. Chance seconded by Comm. Miller with all in favor.

Warrants and claims in the amount of $3627.23; 3 checks, $41,874.61; 27 checks from General fund and $27,333.32; 5 checks from Bond account have been reviewed, approved, and paid. Motion to approve made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Motion to approve minutes dated July 11, 2022, made by Comm. Chance seconded by Comm. Westhoff with all in favor.

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Correspondence:

* Written request made for fire prevention supplies to be approved and ordered. Motion to approve NTE $7190.00 made by Comm. Chance seconded by Comm. Westhoff with all in favor.
* Leave of absence received from Chief for Anthony Siegler effective 7/18/22. Motion to approve made by Comm. Westhoff seconded by Comm. Miller with all in favor.
* Letter received from Chief advising C. Paulus has qualified on 3-6-7.
* Invitation received for the Association of Fire Districts of Islip Town 10/20/2022. Motion to approve purchase of 16 tickets NTE $2000.00 made by Comm. Chimirri seconded by Comm. Miller with all in favor.
* Letter received requesting FF K. Wisdom start driver training on District/Department vehicles. Board approved.
* Information received from Alpine Software for responder app. Motion to approve purchase NTE $3220.00 made by Comm. Chimirri seconded by Comm. Miller with all in favor.

Chief Rocco:

* Discussion held regarding helmet cams with District Counsel.
* Mutual aid policy discussion was held with Dispatcher

1st Asst. Chief Peluso:

* Narcan class 7 pm 7/26/22
* 3-6-8 discussion held

2nd Asst. Chief Keeley:

* Requested two physical forms for new members M. Varela and S. McNamara. Motion to approve made by Comm. Chance seconded by Comm. Chimirri with all in favor.
* Lighting requested from 3-6-5 5:30-9:30 7/28/22 at Amvets. Board approved.
* Class A and bunker gear fitting 7/26/22

Comm. Chance:

* All in order

Comm. Westhoff:

* All in order

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Comm. Miller:

* All in order

Comm. Chimirri:

* All in order

Comm. Gugel:

* Requested updated Bylaws from Chief office
* Tools maintenance
* Budget paratech quote
* Budget items requested from Chiefs to be handed in

District Manager:

* New hose for 3-6-4
* 3-6-4 OOS
* 3-6-8 OOS
* Discussion held regarding 4-12 dispatcher position.

Motion to approve the hiring of Ryan Weidman for the full time Dispatcher

4 pm-12 am position at a rate of $21.50 per hour made by Comm. Westhoff seconded by Comm. Chimirri with all in favor.

District Counsel:

* Fire District/Ambulance billing discussion held

Motion to move to Executive session at 7:45 pm made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Motion to move out of Executive session at 7:58 pm made by Comm. Miller seconded by Comm. Chimirri with all in favor.

Motion to change status of Frank Cuoco from part time District Manager to full time District Manager at same hourly rate as currently earned. Position will be 40 hours per week with all benefits offered by the district for full time employees, effective July 25, 2022 made by Comm. Chance seconded by Comm. Miller with all in favor.

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Motion to credit Frank Cuoco with 10 days paid time off that will be immediately available for use but such time will be offset as earned in accordance with District paid time off policy made by Comm. Chance seconded by Comm. Chimirri with all in favor.

Motion to approve Permissive Referendum deeming surplus property, 1983 AM general 5 ton Brush Truck, valued more than $20,000 less than $100,000 made by Comm. Miller seconded by Comm. Chimirri with all in favor.

Motion to adjourn meeting at 8:00 p.m. made by Comm. Chimirri seconded by Comm. Westhoff with all in favor.

Respectfully submitted,

Lori Ann Messino

District Secretary